

# Minutes of Reorganization/Regular Meeting

## The Board of Directors Fort Cherry School District

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A Reorganization/Regular Meeting of the Board of Directors of Fort Cherry School District was held Monday, December 7, 2020, beginning at 6:30 PM via Zoom electronic meeting / held in the Learning Commons at the High School located at 110 Fort Cherry Road, McDonald, PA 15057.

The following members were present:

|                                      |                    |
|--------------------------------------|--------------------|
| Mrs. Jodi McKay (Via Zoom)           | Mr. Eugene Briggs  |
| Mrs. Cynthia Gaskill                 | Mrs. Jeanine Miles |
| Mr. Louis Ursitz                     | Mrs. Julie Sepesy  |
| Mrs. Dawn Fiori (Via Zoom at 7:34pm) | Ms. Beverly Schwab |
| Mrs. Melinda Errett                  |                    |

The following members were excused/absent:

None

The following non-members were present:

Dr. Jill M. Jacoby, Superintendent  
Mrs. Jessica L. Drylie, Business Manager/Board Secretary  
Ms. Amy Schrempp, Solicitor, Andrews and Price

The following community members were present:

List of all members that attended virtual session will be filed with official Board minutes

### **I. Executive Session (6:30pm)**

Executive Session was held starting at 6:30pm and ending at 7:18pm to discuss Personnel, Legal, and Health & Safety matters.

### **II. Call to Order, Pledge of Allegiance**

By Whom: President Miles

Time: 7:21pm

### **III. Reorganization of Board**

#### **A. Election of a Temporary Chairperson**

1<sup>st</sup>: Mrs. Errett

2<sup>nd</sup>: Ms. Schwab

Motion: 8-0

Mrs. Errett nominated Mrs. Miles as the Temporary Chairperson. There were no other nominations. Ms. Schwab seconded the nomination. Motion passed unanimously, 8-0.

**B. Election of a President for 2021**

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mrs. Errett                      Motion: 8-0

Ms. Schwab nominated Mrs. Miles as the Board President for 2021. There were no other nominations. Mrs. Errett seconded the nomination. Motion passed unanimously, 8-0.

**C. Election of a Vice President for 2021**

1<sup>st</sup>: Mrs. Gaskill                      2<sup>nd</sup>: Ms. Schwab                      Motion: 8-0

Mrs. Gaskill nominated Mr. Ursitz as the Board Vice President for 2021. There were no other nominations. Ms. Schwab seconded the nomination. Motion passed unanimously, 8-0.

**D. Roll Call**

Roll call was made by Secretary, Mrs. Drylie. All Board Members were present except for Mrs. Dawn Fiori

**IV. Approval of Agenda – Reorganization/Regular Meeting of December 7, 2020**

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz to approve the agenda of the Reorganization/Regular Meeting of December 7, 2020 with the deletion of Item XVII. C. Motion passed unanimously, 8-0.

**V. Remarks by Visitors**

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

No Remarks by Visitors

**VI. Action on the approval of Minutes – Regular Meeting of October 26, 2020**

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Errett                      Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the minutes of the Regular Meeting of October 26, 2020. Motion passed unanimously, 8-0.

**VII. Secretary's Correspondence**

No Secretary Correspondence

**VIII. Treasurer's Actions**

**A. Action on the approval of Bills for Payment**

1<sup>st</sup>: Mrs. Gaskill                      2<sup>nd</sup>: Ms. Schwab                      Motion: 8-0

Mrs. Gaskill made a motion, which was seconded by Ms. Schwab that the Board approve the Bills for Payment. Motion passed unanimously, 8-0.

**B. Action on the approval of the Treasurer's Report Account Summaries**

1<sup>st</sup>: Mrs. Gaskill                      2<sup>nd</sup>: Ms. Schwab                      Motion: 8-0

Mrs. Gaskill made a motion, which was seconded by Ms. Schwab that the Board approve the Treasurer's Report Account Summaries. Motion passed unanimously, 8-0.

**C. Action on the approval of the Budget Control Reports**

1<sup>st</sup>: Mrs. Gaskill                      2<sup>nd</sup>: Mrs. Errett                      Motion: 8-0

Mrs. Gaskill made a motion, which was seconded by Mrs. Errett that the Board approve the Budget Control Reports. Motion passed unanimously, 8-0.

**IX. Reports**

**A. Board Reports**

Mrs. Gaskill reported that as the Board Treasurer, she wants Mrs. Drylie to look into obtaining a credit card for District use. Employee reimbursements are large every month and she feels like it would make most sense to have a credit card instead of employees having to use their own personal funds. Mrs. Drylie stated that she will obtain information and bring it to the next Board meeting.

**B. Solicitor's Report**

None

**C. Superintendents Report**

The Superintendent's Report is attached and has been made part of the official minutes.

**X. Personnel and Curriculum**

**A. Action on the approval of a Memorandum of Understanding (MOU) between the Fort Cherry School District and the Fort Cherry**

Maintenance/Food Service Bargaining Unit regarding the addition of a HVAC Lead

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve a Memorandum of Understanding (MOU) between the Fort Cherry School District and the Fort Cherry Maintenance/Food Service Bargaining Unit regarding the addition of a HVAC Lead. Motion passed unanimously, 8-0.

- B. Action on the approval of Mr. David Singer as the HVAC Lead for the 2020/2021 school year, at an annual stipend of \$2,000 (prorated)

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mrs. Sepesy                      Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mrs. Sepesy that the Board approve Mr. David Singer as the HVAC Lead for the 2020/2021 school year, at an annual stipend of \$2,000 (prorated). Motion passed unanimously, 8-0.

- C. Acknowledge the Retirement of Mrs. Lori Cowden, Administrative Assistant to the Superintendent, effective December 30, 2020

President Miles acknowledged Mrs. Cowden's resignation and thanked her for her service.

- D. Action on the employment of Mrs. Pam Staley as the Confidential Administrative Assistant to the Superintendent, effective December 30, 2020, at a salary of \$44,630 (prorated)

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz that the Board approve the employment of Mrs. Pam Staley as the Confidential Administrative Assistant to the Superintendent, effective December 30, 2020, at a salary of \$44,630 (prorated). Motion passed unanimously, 8-0.

- E. Action on the approval to employ a Part Time ESL (English as Second Language) Professional Employee, per the Order of Merit List, effective In-Person Return until June 11, 2021 per the FCEA Collective Bargaining Agreement

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Errett                      Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the employment of a Part Time ESL (English as Second Language) Professional Employee, per the Order of Merit List, effective In-Person Return until June 11, 2021 per the FCEA Collective Bargaining Agreement. Motion passed unanimously, 8-0.

**XI. Buildings and Grounds**

- A. Action on the approval to purchase ceiling tiles out of the Capital Projects Fund, not to exceed \$60,000 (\$.88-\$1.87/sq. ft), purchased under Cooperative Purchasing Agreement and final review and approval of District Solicitor

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the purchase of ceiling tiles out of the Capital Projects Fund, not to exceed \$60,000 (\$.88-\$1.87/sq. ft), purchased under Cooperative Purchasing Agreement and final review and approval of District Solicitor. Motion passed unanimously, 8-0.

- B. Action on the approval for Brubach Plumbing to repair Waste Line in HS Men's Restroom at a cost not to exceed \$3,590 (Funds coming from General Fund - Repairs)

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Ms. Schwab                      Motion: 8-0

Mrs. Errett made a motion, which was seconded by Ms. Schwab that the Board table Brubach Plumbing to repair Waste Line in HS Men's Restroom at a cost not to exceed \$3,590 (Funds coming from General Fund - Repairs). Motion passed unanimously, 8-0, to be tabled.

**XII. Transportation**

- A. Action on the approval of adding Preferred Primary Care Physicians to the District Approved Contractor Physical Exam List

There was no motion therefore, item failed.

- B. Action on the approval to pay Bish Transportation and Hickory Transport, Inc. the monthly amount of the contract, minus the Contractor's variable costs, subject to PDE's guidance, while the District is on the Remote Learning schedule

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Errett                      Motion: 7-0-1

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve to pay Bish Transportation and Hickory Transport, Inc. the monthly amount of the contract, minus the Contractor's variable costs, subject to PDE's guidance, while the District is on the Remote Learning schedule. Motion passed, 7-0-1, with Mrs. Sepesy abstaining. Abstention form is filed with official Board Minutes.

**XIII. Finance**

- A. Action on the approval to adopt Resolution #2 - Allegheny Intermediate Unit (AIU) Joint Purchasing Agreement for the 2021/2022 school year  
1<sup>st</sup>: Mrs. Errett      2<sup>nd</sup>: Mr. Ursitz      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve to adopt Resolution #2 - Allegheny Intermediate Unit (AIU) Joint Purchasing Agreement for the 2021/2022 school year. Motion passed unanimously, 9-0.

- B. Action on the approval to pay Garland/DBS, Inc. Application #2 in the amount of \$331,497.95 out of the Capital Projects Fund (\$35,886.92 left to pay)  
1<sup>st</sup>: Mrs. Errett      2<sup>nd</sup>: Mr. Ursitz      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve to pay Garland/DBS, Inc. Application #2 in the amount of \$331,497.95 out of the Capital Projects Fund (\$35,886.92 left to pay). Motion passed unanimously, 9-0.

- C. Action on the approval of Resolution #3 - Wash Co Commissioners CARES Funding  
1<sup>st</sup>: Mrs. Errett      2<sup>nd</sup>: Mrs. Sepesy      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Sepesy that the Board approve of Resolution #3 - Wash Co Commissioners CARES Funding. Motion passed unanimously, 9-0.

#### **XIV. Technology**

There were no Technology items.

#### **XV. Athletics**

- A. Action on the approval Mr. David Cushey, Volunteer Assistant Varsity Boys Wrestling Coach  
1<sup>st</sup>: Mrs. Errett      2<sup>nd</sup>: Mr. Ursitz      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve Mr. David Cushey as a Volunteer Assistant Varsity Boys Wrestling Coach. Motion passed unanimously, 9-0.

- B. Action on the approval of Mr. Alec Ferrari, Volunteer Assistant Varsity Boys Basketball Coach  
1<sup>st</sup>: Mrs. Errett      2<sup>nd</sup>: Mr. Ursitz      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve Mr. Alec Ferrari as a Volunteer Assistant Varsity Boys Basketball Coach. Motion passed unanimously, 9-0.

- C. Action on the approval of Mr. Corey Garry, Volunteer Varsity and Jr. High Wrestling Coach

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mrs. Errett                      Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mrs. Errett that the Board approve Mr. Corey Garry as a Volunteer Varsity and Jr. High Wrestling Coach. Motion passed unanimously, 9-0.

- D. Acknowledge the resignation of Mr. Kevin Center, Varsity Boys and Girls Cross Country Coach

President Miles acknowledged the resignation of Mr. Kevin Center as the Varsity Boys and Girls Cross Country Coach and thanked him for his service.

- E. Acknowledge the resignation of Miss Erin Allison, JV Boys and Girls Cross Country Coach

President Miles acknowledged the resignation of Miss Erin Allison as the JV Boys and Girls Cross Country Coach and thanked her for her service.

- F. Acknowledge the resignation of Mrs. Amy Carter, Varsity Girls Volleyball Assistant Coach

President Miles acknowledged the resignation of Mrs. Amy Carter as the Varsity Girls Volleyball Assistant Coach and thanked her for her service.

- G. Action on the approval to update the Health and Safety Plan for Athletics and Extracurriculars regarding the continuation of Winter Sports and Masking recommendations

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the update to the Health and Safety Plan for Athletics and Extracurriculars regarding the continuation of Winter Sports and Masking recommendations. Motion passed unanimously, 9-0.

## **XVI. Activities**

There were no Activity items.

**XVII. Policy**

- A. Action on the approval of Second-Read of Policy 832 Educational Equity  
1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Errett                      Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the Second-Read of Policy 832 Educational Equity. Motion passed unanimously, 9-0.

- B. Action on the approval of Second-Read of Policy 146.1 Trauma-Informed Approach  
1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Errett                      Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the Second-Read of Policy 146.1 Trauma-Informed Approach. Motion passed unanimously, 9-0.

**XVIII. Miscellaneous**

- A. Action on the approval of appointing Andrews and Price as District Solicitor for the 2021 calendar year  
1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Ms. Schwab                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Ms. Schwab that the Board approve appointing Andrews and Price as District Solicitor for the 2021 calendar year. Motion passed unanimously, 9-0.

- B. Action on the approval of the Board member nomination and alternate to serve on the Western Area CTC Joint Operating Committee for a three (3) year term, effective December 2020  
1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mrs. Gaskill                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Gaskill that the Board nominate Mr. Ursitz as the FC Board Rep and Mrs. Fiori as the FC Alternate Rep to serve on the Western Area CTC Joint Operating Committee for a three (3) year term, effective December 2020. No other nominations were made. Motion passed unanimously, 9-0.

**XIX. Public Comment**

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

No public comments were made

**XX. Executive Session**

This item was not held.



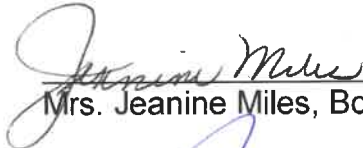
**XXI. Adjournment**


1<sup>st</sup>: Mrs. Errett

2<sup>nd</sup>: Mr. Ursitz

Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the adjournment of the Reorganization/Regular Meeting of December 7, 2020. Motion passed unanimously, 9-0, and the meeting adjourned at 7:42pm.

  
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Mrs. Jeanine Miles, Board President

  
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Mrs. Jessica Drylie, Board Secretary